Team Leader Level 3



Course Overview

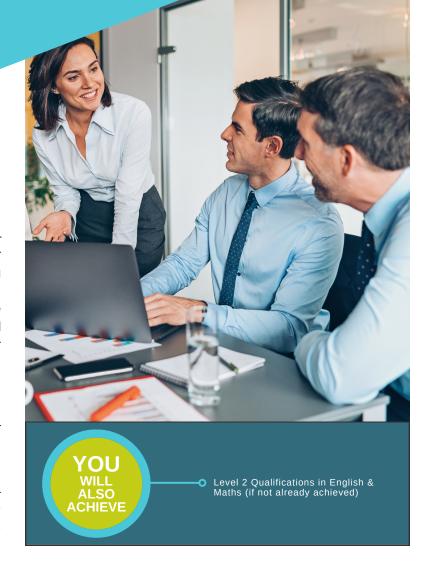
The Team Leader/Supervisor Apprenticeship is for someone who can take responsibility for managing a team or discrete project. They can support, manage, and develop team members, manage projects, plan, and monitor workloads and resources. They can take responsibility for delivering operational plans, resolving problems, and building relationships.

Duration

12 to 15 months

Course Contents

During your apprenticeship you will develop the knowledge, skills, and behaviours through modules listed below:



Leading People

Understanding different leadership styles, coaching methods and change management when managing a team.

2 Managing People

Understanding how to manage the different motivation techniques to enable achievement of operational objectives.

3 Building Relationships

Understand the significance of relationship management and conflict management in the workplace.

4 Communication

Understanding how to use communication methods effectively and how to chair meetings.

5 Operational Manager

Understand the significance of implementing organisational strategies and plans to achieve objectives.

6 Project Management

Understand how to deliver a project and manage outcomes to achieve results effectively.

Finance

Understand the organisational governance and compliance processes involved when managing a budget.

8 Awareness of Self

Understand the impacts of selfawareness and emotional intelligence on yourself and others.

9 Management of Self

Learning how to manage time, priorities, and deadlines.

10 Decision Making

Learning how to solve problems and make decisions.

End Point Assessment (EPA)

The EPA will compromise:

- Presentation with Questions & Answers on a selected subject area
 - Professional Discussion supported by portfolio of evidence